

# **BANKS COUNTY HORSE ASSOCIATION**

## **OPERATING BYLAWS**

### **I. GENERAL**

This association is a non-profit group organized under the name in the State of Georgia by the name of Banks County Horse Association. This association was organized on the 8<sup>th</sup> day of March 2001. The purpose of these Bylaws is to provide rules and guidance for the day-to-day operation of the Association. Initial adoption of these Bylaws shall be subject to approval of a majority of the Board of Directors after approval of the membership as provided above. Amendments to the Bylaws after initial adoption shall be two-thirds majority of a quorum of Association members present given thirty days notice.

### **II. PURPOSE OF THE ASSOCIATION**

In accordance with the Bylaws, the object and purpose of this Association is to promote horse activities (shows, trail rides, clinics, etc.), to encourage interchange of thought, and to promote and communicate among the members for the benefit of each other in the managing of horses and other livestock. Additional purpose of the Association is to acquire and administer funds and property which, after the payment of necessary expenses, are to be devoted to the cause of charity, education and recreation. The Association is not organized and shall not be operated for monetary gain or profit and shall have no capital stock. No part of the property of the Association and no part of its net earnings shall ever at any time used to the benefit of any private stockholders or individuals.

### **III. GOVERNMENT**

#### **A. BOARD OF DIRECTORS**

The governing body of the Association shall consist of a Board of Directors. The Board of Directors is made up of the Association Operating Officers and three elected Board Members. The Board of Directors will have to bring all matters before the Association that require approval by a quorum of the members present. The Board of Directors will act on behalf of the Association in all matters.

One elected Board Member will serve a one-year term, the second elected Board Member will serve a two-year term, and the third elected Board Member will serve a three-year term with each term rotating off each year. This Board shall be elected annually at the Annual Meeting of the Association or other times which may be stipulated by the majority of a quorum of Association members present.

## B. OPERATING OFFICERS

The operating officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer. These officers shall be elected annually at the Annual Meeting of the Association or at other times which may stipulate the majority of a quorum of the Association members present. Terms of the active officers shall be one year. In the event of the unavailability of any reason of the President, this post shall be assumed by the then serving Vice President. Other vacancies in the operating officers shall be filled by special election or by appointment of the President.

## C. DUTIES OF OFFICERS

### 1. PRESIDENT

The President shall preside at meetings of the Association and shall be the chief administrative officer of the Association. He shall appoint all committee chairmen and all committee members. He shall handle all administrative matters for the Association when an official meeting is not in session.

### 2. VICE PRESIDENT

In the absence or disability of the President, he shall act in his place and shall carry our special projects our special projects delegated by the President.

### 3. TREASURER

The Treasurer shall disperse and track all funds of the Association in accordance with the directions and approval of the President and Membership. The BCHA checking account is required to have three approved individuals on record with the bank to sign checks. Two of the three approved individuals are necessary to sign checks and these individuals may not be members of the same household.

### 4. SECRETARY

The Secretary shall keep records of all amendments to the Bylaws and Minutes of all meetings as well as records of official correspondence of the Association. The Secretary shall maintain an Official Minutes Book that shall be kept updated to include all changes in Bylaws and operating rules of the Association. The Secretary shall be responsible for notifying all members of the meeting dates.

#### IV. MEMBERSHIP

The Association shall be open to anyone with an interest in horses. Membership may be subject to approval of the Board of Directors. Membership shall be open on family basis and dues shall be Twenty-Five Dollars (\$25.00) per year for a family membership. Family membership will include members of an immediate family to include children, age nineteen (19) and under. Single membership dues shall be Ten Dollars (\$10.00). Single members are aged twenty (20) years and older. Youth membership dues shall be Five Dollars (\$5.00). Youth members are ages nineteen (19) and under. All members of the Association sixteen (16) years and older shall be eligible to vote in the conduct of the business of the Association. A Family membership will have two votes, a Single membership will have one vote and an eligible Youth member will have one vote.

#### V. MEETINGS AND EVENTS OF THE ASSOCIATION

The regular events of the Association shall include scheduled business meetings. There will also be scheduled open horse shows, trail rides and other events approved by the Membership. Normally the Association will have a business meeting each month and the President shall schedule these. It is expected that he will furnish the Membership a schedule of business meetings soon after taking office.

#### VI. MISCELLANEOUS RULES

- A. All business meetings of the Association shall be conducted in accordance with the latest edition of Robert's Rules of Order.
- B. New members in good standing with BCHA may participate in the election of officers after three months of joining the Association.
- C. Members eligible to be elected for an Officer or Board position must be an active member (at meetings or shows) and in good standing with BCHA for a minimum of one year prior to annual election.
- D. Proper conduct and respectfulness is mandatory at all times.
- E. Members in good standing shall be those who have paid all dues and fees.
- F. Qualified judges shall be sought for all shows.